



JENNIFER BARNES
— ORGANIZING —
Real Organizing for Real People doing Real Life

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Organizing 101: Spring Cleaning Specifics

1. About Organizing
2. Obstacles
3. How Do You Know Where to Start?
 - Brainstorm
 - Prioritize
4. Common Areas
 - Kids' Spaces
 - Garage/Storage
5. You Know Where to Start, but HOW??
 - Bring ORDER to Anything Anywhere
 - O - One step at a time
 - R - Reduce Clutter ("Decluttering")
 - D - Decide Categories (Condense like items)
 - E - Enclose in Containers ("Containment Principle")
 - R - wRite Labels
6. Maintaining
 - Set a Timer
 - Traditions
 - Gradual
 - Get Everyone Involved
 - Rewards
7. Reminders

Product Recommendation Page (Categorized by Room)



Thank You!
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Organizing 101: Spring Cleaning Specifics Worksheet

Top 10 Priorities In Life (not just in Spring Cleaning)

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Brainstorm - Write it all down!!

Prioritize the List

Overall Priorities (see list above)

What areas bother you the most?

What areas affect your life the most?

What areas have been neglected the longest?

Product Recommendation Page
(Organized by Room)



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